



Memphis
**Child Advocacy
Center**

helping victims become children again

Job Posting: Director of Interagency Partnerships

Summary: The Director of Interagency Partnerships provides leadership in facilitating collaboration and resiliency within the Shelby County Child Protection Investigation Team (CPIT) in order to better serve child victims of abuse. The Director of Interagency Partnerships will create a supportive environment for the multidisciplinary team, facilitate communication among CPIT members toward building strong relationships, and facilitate the development and refinement of internal systems, protocol and training for CPIT members.

Responsibilities & Duties:

- Ensuring regular and effective communication which minimizes duplicative efforts, enhances decision-making, and maximizes the opportunity for children and caregivers to receive the services they need.
- Managing a consistent, strong onboarding process to help new CPIT members understand the collaborative process and roles of all team members.
- Facilitating information sharing among CPIT agencies, including policy and practice changes within individual CPIT agencies which can impact CPIT member relationships and functioning.
- Conducting quality assurance and consistent review of CPIT data to identify any gaps, trends, or issues that need to be addressed to maximize effectiveness of the collaboration for the child victims served and to facilitate accountability to CPIT's protocol.
- Reviewing CPIT protocol annually and facilitating updating of protocol as needed.
- Coordinating and implementing activities to reduce vicarious trauma and promote strong team functioning within CPIT.
- Planning a training calendar, including annual retreat.
- Facilitating CPIT Roundtable (management group) agenda and meetings.
- Attending CPIT and case review meetings.
- Supervising CAC team services staff (2) and ensuring timely and accurate data tracking.

Supervisor: Executive Director

Classification: Exempt

Position qualifications:

- Masters degree preferred in fields such as criminal justice, nonprofit/public administration, organizational communication, social work or other related fields.
- 3-5 years supervisory experience.
- Must be able to operate effectively in a political environment.

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- Ideal candidate is an optimist and problem solver with excellent communication, conflict resolution and relationship building skills.
- Ability to understand data, identify trends and make recommendations to better serve families and improve team functioning.
- Excellent computer skills including experience with databases, creating reports, and dashboards.
- Experience working within a multidisciplinary team preferred.

Applications will be accepted until November 23, 2018 or until candidate is identified. Send cover letter and resume to Virginia Stallworth, Executive Director at apply@MemphisCAC.org.

The Memphis Child Advocacy Center serves children who are victims of sexual and severe physical abuse through prevention, intervention, and education. Our vision is a community where children are safe, families are strong, and victims become children again.

The Memphis Child Advocacy Center is an equal opportunity/equal access employer.